

**COUNTY OF LOS ANGELES WORKFORCE DEVELOPMENT, AGING AND
COMMUNITY SERVICES
REQUEST FOR PROPOSALS
ELDERLY NUTRITION PROGRAM SERVICES
AAA-ENP-1720 RFP
ADDENDUM THREE**

In accordance with the RFP, Subparagraph 4.4 (County's Right to Amend Request for Proposals), County has the unlimited right to amend this RFP by written addendum at any time before the required submission date. As such, this Addendum Three is hereby issued for this RFP to address the following elements:

PART I (CHANGES TO THE RFP)

- A. RFP, Subparagraph 1.5.7 (Collaboration Efforts with Lower Tier Subrecipient(s)) is deleted in its entirety and is replaced with the following:

1.5.7 Collaboration Efforts with Lower Tier Subrecipient(s)

- 1.5.7.1 In order to ensure continuity in Service delivery and provide ENP Services to Clients in a full Region, Proposer may enter into a lower-tier subaward(s) with other business partners, agencies, consortiums, etc. (see Appendix A (Sample Subaward), Subparagraph 8.40 (Lower Tier Subaward)).
- 1.5.7.2 Information about Proposer's lower tier subaward efforts shall be reflected in Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 21 (Proposed List of Lower Tier Subawards).
- 1.5.7.3 In accordance with the requirements noted in Appendix B (Statement of Work), Subsection 10.16 (Selection of Caterer), when Proposer elects to use the services of a lower tier subrecipient who is a Caterer in order to prepare/supply meals, Proposer shall procure that lower tier subrecipient Caterer by utilizing a pool of approved Caterers who are identified in the most current list of approved caterers which is provided in Appendix T (Area Agency on Aging FY 2016-2017 Approved Caterers).

PART II (ATTACHMENTS TO ADDENDUM THREE)

- A. RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 23 (Proposed Budget for Title III C-1 Program Services) is deleted in its entirety and is replaced with the attached Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 23 (Proposed Budget for Title III C-1 Program Services) which is dated January 4, 2017. There was an error on the Budget Detail – Indirect Costs worksheet which caused it to provide an incorrect response when data was entered for the Proposed Subaward Sums and that information has been corrected on the attached Exhibit. Accordingly, all references made to RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 23 (Proposed Budget for Title III C-1 Program Services) throughout the entirety of the RFP and its Appendices shall mean the attached Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 23 (Proposed Budget for Title III C-1 Program Services) dated January 4, 2017.
- B. RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 24 (Proposed Budget for Title III C-2 Program Services) is deleted in its entirety and is replaced with the attached Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 24 (Proposed Budget for Title III C-2 Program Services) which is dated January 4, 2017. There was an error on the Budget Detail – Indirect Costs worksheet which caused it to provide an incorrect response when data was entered for the Proposed Subaward Sums and that information has been corrected on the attached Exhibit. Accordingly, all references made to RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 24 (Proposed Budget for Title III C-2 Program Services) throughout the entirety of the RFP and its Appendices shall mean the attached Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 24 (Proposed Budget for Title III C-2 Program Services) dated January 4, 2017.
- C. RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 25 (Proposed Budget for Title III B Program Services) is deleted in its entirety and is replaced with the attached Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 25 (Proposed Budget for Title III B Program Services) which is dated January 4, 2017. There was an error on the Budget Detail – Indirect Costs worksheet which caused it to provide an incorrect response when data was entered for the Proposed Subaward Sums and that information has been corrected on the attached Exhibit. Accordingly, all references made to RFP, Appendix D (Required Forms and Documentation), Part I (Required Forms), Exhibit 25 (Proposed Budget for Title III B Program Services) throughout the entirety of the RFP and its Appendices shall mean the attached Appendix D (Required Forms and Documentation), Part I (Required Forms),

Exhibit 25 (Proposed Budget for Title III B Program Services) dated January 4, 2017.

- D. Appendix T (Area Agency on Aging FY 2016-2017 Approved Caterers) is added as an addendum to the RFP.
- E. Attachment I (AAA-ENP-1720 RFP Questions and Answers Addendum Three) is added as an addendum to the RFP.

Proposers may submit written questions only pertaining to the information provided in this Addendum Three by e-mail using the following e-mail address: aaarfp@css.lacounty.gov. All questions must be received no later than Monday, January 9, 2017 by 12:00 p.m. (Pacific Standard Time) and must be in writing. In accordance with RFP, Subparagraph 7.5.4, questions received outside of the manner and timeframe designated by County as noted therein is strictly prohibited and may subject Proposer's proposal to disqualification from the solicitation process. Without identifying the submitting company, all questions along with their corresponding answers will be compiled into a question and answer document ("Q & A"). The Q & A document for Addendum Three will only be provided to each individual whose name and contact information is legibly provided on the Mandatory Proposers' Conference sign-in sheet that was included with Addendum One as Attachment II (AAA-ENP-1720 RFP Mandatory Proposers' Conference Sign-In Sheet Addendum One).